## **MINUTES OF COMMITTEENAME MEETING - MEETINGDATE**

## **Present:**

Councillor ChairPresentShortList (in the Chair)

Councillors

MembersPresentSMembersPresentSMembersPresentSMembersPresentShortColNo1of4RowhortColNo2of4RowhortColNo3of4RowhortColNo4of4Rowsss

# In Attendance:

AllInAttendanceRepresentingRows

# **Apologies:**

Councillors MembersExcuseShortList

#### Chairman

(The meeting endedMeetingActualFinishTime)

Any queries regarding these minutes, please contact: MeetingContact MeetingContact\_2 Tel: CommitteeTel

E-mail: CommitteeEmail